

From

The Principal,
Accounts Training Institute, Haryana,
Sinchai Bhawan, "B" Block, 5th Floor,
Sector 5, Panchkula.
Tele. ☎ 0172-2573875

To

All TO^s and ATO^s
Haryana

Memo No. TA-(ATI)2018/ 290
Dated: 07/5/18.

Subject:- Special training to Treasury Officers and Assistant Treasury Officers on e-governance, Human Resources Management System (H.R.M.S.) and Haryana Civil Services Rules.

Kinder refer to the subject cited above.

2. The training course **for Treasury Officers and Assistant Treasury Officers posted in field offices** is scheduled to be conducted from **21.05.2018 to 25.05.2018** at the Accounts Training Institute, Haryana, Panchkula. The details is mentioned as under:

- (i) The training will be of one weeks duration covering all e-Governance projects and Haryana Govt. Finance Department topics on Service Rules.
- (ii) The officer will be entitled to Travelling Allowance and Daily Allowance as per Rule by their office.
- (iii) Reporting time for the training will be 11.00 a.m. on 21.05.2018.
- (iv) This Institute does not have any hostel accommodation so officers are required to make their own arrangements. However, working lunch and two times tea will be provided during the training, which will not affect T.A. entitlement mentioned at (ii) above.

3. It is, therefore, requested to attend the above training programme as mentioned above. Kindly intimate the name to this Institute at least a week prior to the starting of the course for making required arrangement. Kindly send the names of participants on e-mail of this Institute accordingly. The e-mail ID is principal.ati.pkl@gmail.com. This letter is also available on the website of Treasury and Accounts, Haryana (<http://www.hrtreasuries.gov.in/>).



Principal
Accounts Training Institute,
Haryana, Panchkula.